Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananangol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 03 NOVEMBER 2022 **RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF CAR TIRES AS SPECIFIED UNDER PURCHASE REQUEST NO. 939-09-2022**, AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE INSTALLATION AND DELIVERY OF EIGHT (8) PIECES OF TIRES FOR PAO VEHICLES SJA-812 AND ZNY-934 AS SPECIFIED UNDER PURCHASE REQUEST NO. 939-09-2022, FOR PAO-CENTRAL OFFICE, GENERAL SERVICES DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the supply for the subject items for the subject items as described in detail in the above mentioned purchase request to ensure unhampered performance of its duties and to prevent delays in its daily transactions as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Thirty Thousand One Hundred Pesos (30,100.00)[1]

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Alem Abeya moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Dir. Marilyn Boongaling;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION, FOR THE INSTALLATION AND DELIVERY OF EIGHT (8) PIECES OF TIRES FOR PAO VEHICLES SJA-812 AND ZNY-934 AS SPECIFIED UNDER PURCHASE REQUEST NO. 939-09-2022, FOR PAO-CENTRAL OFFICE,**

[1] Approved Budget for the Contract from the Financial Planning and Management Service

GENERAL SERVICES DIVISION, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

APPROVED this 3rd day of November 2022 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ON OFFICIAL BUSINESS

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

Approved:
For and by the authority
Of the Chief Public Attorney

SILVESTRE A. MOSING
Deputy Chief Public Attorney

Prepared By: (The Secretariat)

ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Statistician II
Field Operations and Statistics Service

ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Administrative Service

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananangol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2022-10-147 October 27, 2022

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Requests needed by **PAO-Central Office (GSD):**

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	939-09-2022	**Cost of Installation & Delivery of :**				
		- **195/65 R15 for SJA-812 and;**	4	pcs.		
		- **205/65 R15 for ZNY-934**	4	pcs.		

TOTAL: **30,100.00**

Prepared by:

DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service

PUBLIC ATTORNEY'S OFFICE
BAC SECRETARIAT
RECEIVED
NOV 02 2022
TIME: 9:44
REC'D BY:

PURCHASE REQUEST

Entity Name: **PUBLIC ATTORNEY'S OFFICE** **Fund Cluster:** 01

Office/Section : Gen. Services Division		PR No.: 939-09-2022 Responsibility Center Code :		September 28, 2022	
Stock/ Property No.	**Unit**	**ITEMS**	**Quantity**	**Price**	**Total Cost**
	sets	COST OF INSTALLATION & DELIVER OF 195/65 R15 FOR SJA 812	4	3,665.00	14,660.00
					-
	SETS	COST OF INSTALLATION + DELIVER OF 205/65 R15 FOR ZNY934	4	3860	15440
				Total:	30,100.00

Purpose : For the use of PAO-CO Vehicles SJA 812 + ZNY 934

	Requested by:	Approved by:
Signature :		
Printed Name :	**ATTY DEMITEER U. HUERTA**	**SILVESTRE A. MOSING**
Designation :	PA IV/OIC-Administrative Service	Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE EXECUTIVE SERVICE RECEIVED OCT 03 2022 REC'D BY:

PUBLIC ATTORNEY'S OFFICE F.P.M.S. RECEIVED SEP 29 2022 REC'D BY: TIME:

PUBLIC ATTORNEY'S OFFICE SUPPLY RECEIVED SEP 28 2022 REC'D BY: TIME: 1:39

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

2 November 2022

ATTY. MARLON E. BUAN
Chairperson – PAO – Bids and Awards Committee
Regional Public Attorney
PAO-CALABARZON

RE: Request for Small Value Procurement for 8 Units of Tyres for PAO Vehicles SJA 812 and ZNY 934

ATTY. BUAN:

In compliance with the Implementing Rules and Regulations of Republic Act No. 9184, the Public Attorney's Office through the undersigned respectfully requests for the small value procurement of the following item detailed as follows:

Item No.	DESCRIPTION	QTY.	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	195/65 R15 for SJA 812	4			P14,660.00
2	205/65 R15 FOR ZNY 934	4			P15,440.00
Grand Total			**P30,100.00**		

For your consideration.

Respectfully yours,

COSME Y. DIAZ JR.
Administrative Officer V
OIC – General Services Division